

5<sup>th</sup> October 2018

Dear Parents/Carers,

**Re: Key Stage 2 Choir**

I am so pleased with the response to the key stage 2 choir. We are rehearsing for a combined concert. This will take place at The Castle Theatre in Wellingborough on **Thursday 22<sup>nd</sup> November 2018 @ 7pm.**

The concert is run by Wellingborough Rotary Club and the children will be performing with four other schools. There will be a rehearsal at Denfield Park Primary School on **Thursday 15<sup>th</sup> November** in the morning (9:30am until 11:30am). This will be followed by a rehearsal on the Thursday morning of the concert at The Castle Theatre. Children will be travelling by coach to both rehearsals and transport will be provided by the Rotary Club and they will be accompanied by school staff.

The evening concert will start at 7pm. The children will need to be at the stage door (just off the car park) for 6.15pm. Newton Road Staff will be there from 6pm. Your child will need to be brought to the Castle Theatre as transport will not be provided.

The concert should last approximately 1½ hours (8.30pm ish). Your child will only be released to a known adult by a member of Newton Road Staff from the stage door. If you wish to stay and watch your child perform, tickets are available directly from The Castle Box Office (these sell out quickly.)

Please complete the form attached, and return to the office by **Friday 12<sup>th</sup> October 2018**, to give permission for your child to perform at the above concert and attend both rehearsals. **We will need to provide the Rotary Club with names and date of births of all children performing for safeguarding regulations. This is to comply with Northamptonshire County Council (NCC) safeguarding and performance regulations. The information is passed from the Rotary Club directly to NCC and is not stored by the Rotary Club, this is to ensure there is no exploitation of children over performing on stage.**

There will be another letter coming out before the concert to confirm times, including what the children will need to wear.

Thank you for your continued support.

Mrs Bates  
Choir Teacher

**Re: Key Stage 2 Choir- Rotary Club Concert at The Castle Theatre**

Name of pupil: .....

Class: .....

I **give/do not give** permission for the above named child to perform at The Castle Theatre, Wellingborough on Thursday 22<sup>nd</sup> November 2018 @ 7pm. I understand that it is my responsibility to drop off my child and collect them.

I **give/do not give** permission for the above named child to travel by coach (provided by the rotary club) to attend both dress rehearsals at Denfield Park School on 15<sup>th</sup> November and The Castle Theatre Wellingborough on 22<sup>nd</sup> November.

**I understand that my child's name and date of birth will be given to the Rotary Club. This is to comply with Northamptonshire County Council (NCC) safeguarding and performance regulations. The information is passed from the Rotary Club directly to NCC and is not stored by the Rotary Club, this is to ensure there is no exploitation of children over performing on stage. (Please tick)**

Child's full name: .....

Child's date of birth: .....

Signed: .....

Date: .....